

Christ The Victor Parish Mission
Booking Agreement

This will serve as the booking agreement between Name: _____
Address: _____ from here on known as the "hosting organization" and
Dave VanVickle, from here on known as "the presenter."

Dates of event: _____ Up to three talks per day. (I.E. Evening Mission, Morning
Mission, Staff talk or mini retreat)

Please specify how many talks each day: _____

Marketing:

The hosting organization agrees to thoroughly market this event with all of their office
resources. This means:

- Prominent signage throughout the parish facilities for one month.
- Prominent placement in the Bulletin for one month before the event.
- Email blasts and social media posts if applicable.
- Pulpit announcements for one month before the event.
- Presider announcement the Sunday before the event.

The hosting organization agrees to use only the marketing materials provided and not alter or
change them in anyway without express permission.

Fees and Expenses:

The hosting organization will pay \$1000.00 up front and this will serve as the down payment to
book the date. This is non-refundable unless the presenter should have need to cancel the
event in which case the full amount will be refunded to you.

The hosting organization will also pay a \$1000.00 per day honorarium before the presenter
leaves the event. This means the total cost to the parish for a three night mission will be
\$3000.00.

The presenter will also take a collection during the event. This collection will be placed in a bag
and leave with the presenter at the end of the evening and will not be processed through the
business office of the parish.

Booking Details:

Please sign and return this contract with a check for \$450 made out to "Dave VanVickle". In
order to reserve your date. If you would like a copy of this contract with presenters signature
please request a copy.

Name of Contact: _____ Signature: _____

Relationship to the Booking Organization: _____